

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MARCH 6, 2017**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:05 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

APPROVAL OF MINUTES

Regular meeting –February 21, 2017- *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the regular meeting minutes of February 21, 2017. Motion passed unanimously.*

CORRESPONDENCE: No comments

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS: No comments

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 3, 2017	\$2,414,743.24
Liquid Fuels Balance as of March 3, 2017	\$539,783.13
Capital Reserve Fund Balance as of March 3, 2017	\$644,845.03

B. Deposit Activity since February 21, 2017 \$272,235.24

Mr. Steinmeier reported the gross payroll of March 3, 2017 totaled \$35,095.86. *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the payroll of March 3, 2017 in the amount of \$35,095.86. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$64,140.34. *Mr. Miller moved, seconded by Mr. Harman to approve the vouchers in the amount of \$64,140.34. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is zero.

PLANNING COMMISSION AND ZONING REPORTS

Motion- Authorization to Set Hearing Date; 17.001-540 South Oak Grove Road Conditional Use- Mr. Rosario explained that the applicant is requesting a conditional use approval in order to construct a single-family house.

Mr. Miller moved, seconded by Mrs. Zimmerman to authorize the advertisement of the public hearing to be held on April 3, 2017 for the Conditional Use Application for 540 South Oak Grove Road, Motion passed unanimously.

Motion-Authorization to Set Hearing Date; Sheetz Liquor License Transfer- Chairman Klein briefly reviewed the request of the inter municipal liquor license transfer.

Mr. Miller moved, seconded by Mr. Harman to authorize the advertisement of the public hearing to be held on April 3, 2017 regarding the request of the inter municipal liquor license transfer for Sheetz, Inc. Motion passed unanimously.

OLD BUSINESS

Discussion- Classic Communities, Stormwater and Road Issues- Mr. Harman, Mr. Miller, and Mr. Rosario will walk the development on March 16th to review outstanding items that need to be addressed. A report will be presented at the workshop on March 20th with the Townes at Hershey Road Homeowners Association executive board.

Trooper Koban from the State Police addressed the board regarding incidents in the township during the month of February. He said there was no increase in incidents from January to February.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Daniel Rosario, CapCOG, Human Resources Training

Mrs. Zimmerman moved, seconded by Mr. Harman to attend Human Resources Training on April 6, 2017. Motion passed unanimously.

Resolution 2017-33, Appointment of Water and Sewer Authority Member

Mr. Steinmeier moved, seconded by Mr. Harman to adopt Resolution 2017-33, Appointment of Water and Sewer Authority Member. Motion passed unanimously.

Motion-Accept Resignation of Zoning Administrator

Mr. Miller moved, seconded by Mr. Harman to accept the resignation of Brian Von Neida, Zoning Administrator. Motion passed unanimously.

Motion-Award Bid 2017-01, Township Mowing & Landscaping- Don Holmes, Parks & Recreation Director, addressed the board regarding the mowing and landscaping bid process. He advertised the bid in the Paxton Herald on February 1st and 8th. Only one bid was received from Green's Landscaping, who was awarded the bid for 2016. Mr. Rosario asked Mr. Holmes to obtain additional bids. Mr. Holmes contacted three landscaping firms to request proposals; he received one additional bid from Daniel J. Reed Landscaping. The low bid was received from Green's Landscaping.

Mrs. Zimmerman moved, seconded by Mr. Miller to award Bid 2017-01, Township Mowing & Landscaping, to Green's Landscaping. Motion passed unanimously.

Motion- Parks & Recreation Security Deposit Structure- Mr. Holmes addressed the board regarding the suggestion from the Parks & Recreation board to lower the security deposit fees for room and pavilion rentals. Mr. Steinmeier commented that he thinks the room rental fees are too high. Mr. Holmes stated that the Parks & Recreation board is going to review the fees and will make fee reduction recommendations to the board in the near future.

Chairman Klein moved, seconded by Mr. Miller to modify the security deposit fee schedule for Parks & Recreation. Motion passed 4-1, with Mr. Steinmeier voting nay.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman read the "Public Works Director Award" that was submitted by William and Marilyn Ostermayer.

PUBLIC COMMENT

Don Weikel, 7730 Baseshore Drive- Mr. Weikel asked Mr. Harman when the water run-off from the Zink property onto his property will be fixed. Mr. Harman said a catch basin was installed last year. Mr. Weikel stated that did not fix the problem. Mr. Harman will meet Mr. Weikel at the property on Tuesday morning to assess the problem. Mr. Weikel stated that at 7730 Baseshore Drive where public works installed a pipe along the road it is washed out. Mr. Harman said public works will fix the problem.

SUPERVISORS COMMENTS

Mrs. Zimmerman invited the board to a luncheon that she is hosting for Mr. Von Neida on Wednesday at noon. She reminded everyone of the following upcoming events:

- March 10th Indoor Movie Night
- March 16th Senior Lunch
- March 22nd Chicken Potpie Dinner

Mr. Steinmeier commented that he attended the East Hanover Township Public Works Facility open house. He said the facility is 30,000 square feet and cost approximately 5.5 million dollars.

Chairman Klein had the following comments:

- An executive session was held prior to the meeting to discuss personnel issues.
- The township received \$366,000.00 in Liquid Fuels Tax for 2017.

ADJOURNMENT: 7:40 PM