

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, MAY 15, 2017**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

**APPROVAL OF MINUTES**

Regular meeting –May 1, 2017- *Mr. Miller moved, seconded by Mr. Harman to approve the regular meeting minutes of May 1, 2017. Motion passed unanimously.*

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

**PRESENTATIONS, STAFF/BOARD REPORTS:** None

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 12, 2017	\$3,278,774.76
Liquid Fuels Balance as of May 12, 2017	\$848,007.89
Capital Reserve Fund Balance as of May 12, 2017	\$645,749.01

B. Deposit Activity since May 1, 2017

	\$45,248.33
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Mr. Steinmeier reported the gross payroll of May 12, 2017 totaled \$33,276.96. *Mr. Miller moved, seconded by Mrs. Zimmerman to approve the payroll of May 12, 2017 in the amount of \$33,276.96. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$5,641.70. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$5,641.70. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$49,154.66. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$49,154.66. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$15,751.20. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid from Fire Tax in the amount of \$15,751.20. Motion passed unanimously.*

**PLANNING COMMISSION AND ZONING REPORTS: None**

**OLD BUSINESS**

Discussion- Townes at Hershey Road, Stormwater and Road Issues- Mr. Rosario reviewed the construction cost estimate from HRG for the items that need repaired. The total cost is estimated at \$257,900.00 which includes a contingency cost. There was discussion that the pond (basin) repair is the major cost of the project. The pond is currently in violation of the MS4 mandate. It was the consensus of the board that the next step is to pursue the bond.

*Chairman Klein moved, seconded by Mrs. Zimmerman to have Solicitor Yost make a claim to the bond issuer for The Townes at Hershey Road. Motion passed unanimously.*

**NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Resolution 2017-36, Installation of Stop Signs on Jonestown Road- The proposed Resolution would authorize the installation of two new stop signs at the intersection of Jonestown Road and Manor Drive. Mr. Steinmeier commented that the installation of the stops signs is long overdue.

*Mr. Steinmeier moved, seconded by Mrs. Zimmerman to adopt Resolution 2017-36, Installation of Stops on Jonestown Road. Motion passed 4-1, with Mr. Miller voting nay.*

Motion-Requested Appeal for 7818 Skyline Drive- Mr. Rosario explained the resident was served a notice of violation for two unregistered vehicles parked on their property. One of the two vehicles have been removed from the property, the second vehicle a commercial box truck is being used as a storage shed. The commercial box truck which sits on the back of the property has been there since 1987, with no problem or objection by the neighbors. The Township adopted its International Property Maintenance Code in 2009. Legal counsel for the resident states since the vehicle has been on the property prior to the ordinance, the vehicle is grandfathered and therefore not in violation of the ordinance. Township staff discussed the matter with the manager and deemed it would not be considered a “grandfathered” condition. Legal counsel has appealed the decision and the matter is now before the board for a final decision. The compliance deadline is July 12, 2017. It was the consensus of the board to have Solicitor Yost investigate and research the matter.

**PUBLIC HEARING/MEETINGS**

Conditional Use Hearing, #17.003, 7745 East Appalachian Trail- Refer to Transcript

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Conditional Use Application #17.003, 7745 East Appalachian Trail. Motion passed unanimously.*

Ordinance 2017-04; Amendment to Chapter 103, New Language for Interference with Fire Department Operation- Refer to Transcript

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Ordinance 2017-04; Amendment to Chapter 103, New Language for Interference with Fire Department Operation. Motion passed unanimously.*

#### **NEW BUSINESS- Continued**

Discussion-Township Website- Mr. Rosario reviewed the information the board requested regarding Nixonmedia (office location, years in business, staff size, and references). A quote was received today from Runwell; the quote was for \$7,500.00 and doesn't include incidental costs. There was a brief discussion regarding the proposal from Nixonmedia Mr. Rosario reminded the board that the new website will have a page for each department and that the department will be responsible for the content of the page. The township manager will have the ability to edit the department pages if necessary. There will be a calendar page that will list all activities for all departments. Mr. Rosario stated that he will obtain three quotes for a new host site for the new website.

*Chairman Klein moved, seconded by Mrs. Zimmerman to authorize Nixonmedia to design a new website for the township. Motion passed unanimously.*

Discussion-Water & Sewer Authority Expansion Project- Mr. Rosario asked for input from the board regarding a small parcel of land located at the corner of Piketown Road and Moyer Road. The Dauphin County Tax Assessment Office has no legal owner for the parcel of land and it is considered a paper road. Mr. Rosario has researched records and has established that the Ehler family subdivided the adjoining property in 1995 and 2001. He asked if the members of the board have any information regarding this issue. The Water & Sewer Authority would like to place a pumping station on this piece of land. Chairman Klein stated that the township should have a survey completed or talk to the neighboring landowners. Solicitor Yost commented that a survey may not provide any information to the township. Since there was no conclusion to this issue it will be moved to old business for the next meeting.

#### **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman commented that the recreation center has only one phone line for the building. She said if you answer the phone in the office you need to buzz other offices or the kitchen to pick up the call. There was discussion that the phone service should be upgraded at the recreation center. Mr. Rosario said that he will look into having the phone system linked into the internet service.

**PUBLIC COMMENT:** None

#### **SUPERVISORS COMMENTS**

Mrs. Zimmerman had the following comments:

- Vote early and often

- Senior Luncheon is Thursday, May 18<sup>th</sup>
- Indoor Yard Sale is Saturday, May 20<sup>th</sup>

Mr. Steinmeier commented the Water & Sewer Authority found a hotel in the township that installed an illegal bypass to their water meter. The hotel has been instructed to disconnect the illegal bypass, the Water & Sewer Authority will bill for the difference in water usage.

There was a brief discussion regarding the agreements for the Route 39/Devonshire/Douglas project. Mr. Rosario stated the township has met with all residents whose properties need to be obtained for additional right-of-ways. The township is waiting for one resident to sign their agreement in order to start the project.

Mrs. Zimmerman asked when the joint bridge project with Lower Paxton Township is going to start. Mr. Rosario will follow up with HRG.

Chairman Klein encouraged everyone to get out and vote on Tuesday.

**ADJOURNMENT 7:55 PM**