

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 2, 2017**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

**APPROVAL OF MINUTES**

Regular Meeting –September 18, 2017- *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the regular meeting minutes of September 18, 2017. Motion passed unanimously.*

**CORRESPONDENCE**

**FROM:** Brian McFeaters **TO:** Board of Supervisors **RE:** Sewage Enforcement Fee Schedule for 2018- Chairman Klein stated that there will be no fee increase in 2018.

**PUBLIC COMMENT**

Aaron Lauger, 7201 Linglestown Road- Mr. Lauger addressed the board regarding comments from the September 5<sup>th</sup> meeting minutes. He asked Mr. Steinmeier where he got his information from regarding his comments about the sale of a home that he commented on during supervisor's comments. Mr. Steinmeier stated he received the information from a resident. Mr. Lauger stated Mrs. Zimmerman commented that all residents in Houck Manor were sent letters regarding the upcoming sewer installation project. He asked what date the letters were sent. Mrs. Zimmerman said the Water & Sewer Authority sent the letters not the township office. Mr. Steinmeier stated he didn't know the exact date the letters were mailed. He said letters were mailed as well as hand delivered to all residents that will be affected by the sewer project. Mr. Lauger asked if there was any proof that residents received the letters. Mr. Steinmeier stated the letters were not sent as certified mail.

Russell Reigle- Russell is working toward obtaining his Eagle Scout rank and asked the board if there are any projects that he could complete for the township. Chairman Klein suggested that Russell work with Mr. Holmes to set up a project that would benefit the township and satisfy his requirements for his Eagle Scout project.

Terry Mateer, 304 Nagle Court- Mr. Mateer stated that he lives on the corner of Sterling Road and Nagle Court. He commented that something needs to be done with the speed limit on Sterling Road between Clover Lane and Oak Grove Road. He asked if stop signs can be installed on Lawrence Drive in both directions. Chairman Klein stated the township can't lower the speed limit or install stop signs unless an engineering study is completed and PennDOT approves the request. There was discussion regarding the problem of people speeding in the township. Chairman Klein

suggested the problem be forwarded to the PSAB for their review and recommendation. Mr. Steinmeier commented it takes a long time to get PennDOT to approve stop signs. He suggested Mr. Mateer contact the state police to have them monitor the road.

Richard Enck, 7112 Hillside Road- Mr. Enck commented the road work completed on Picketown road looks good. He asked when a guard rail is going to be installed. Mr. Harman stated reflective posts will be installed in a few weeks. He needs to see if installation of a guard rail can be paid by liquid fuels funds. Mr. Enck commented that he has received conflicting information regarding the distance at his property that is required for him to hook up to public sewer. Chairman Klein stated that Mr. Enck will need to contact the Water & Sewer Authority (WSA) since they are in charge of the project. Mr. Enck commented that he wants the board to be aware of the problems with the project. He said the some residents never received any information about the sewer project. Mr. Enck stated he thinks the WSA should consider the installation of a gravity system instead of a low pressure system. Mr. Steinmeier said the engineer for the WSA has researched many systems and has recommended the low pressure system.

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS: No Comments**

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 29, 2017	\$3,605,165.65
Liquid Fuels Balance as of September 29, 2017	\$527,298.27
Capital Reserve Fund Balance as of September 29, 2017	\$648,055.55

B. Deposit Activity since September 19, 2017 \$74,388.28

Mr. Steinmeier reported the gross payroll of September 29, 2017 totaled \$38,958.61. *Mr. Miller moved, seconded by Mrs. Zimmerman to approve the payroll of September 29, 2017 in the amount of \$38,958.61. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$20,546.79. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$20,546.79. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$119,618.24. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$119,618.24. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$839.85. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid from Fire Tax in the amount of \$839.85. Motion passed unanimously.*

**PLANNING COMMISSION AND ZONING REPORTS: None**

## **OLD BUSINESS**

Discussion- Townes at Hershey Road, Stormwater and Road Issues- Solicitor Yost stated there will be a meeting on Wednesday at 8:00 am at the development. The bonding company, Erin Letavic, Dan Rosario, and Solicitor Yost will attend.

Motion – Consent Items: Section 607. (4): None

Motion- EAC Request for Donation to Boy Scout Troop #27- There was discussion regarding the projects that the Boy Scouts have completed in the township. The board members commented that the Boy Scouts do a lot of work in the township.

*Mrs. Zimmerman moved, seconded by Mr. Miller to approve the \$50.00 donation to Boy Scout Troop 27 from the EAC. Motion passed unanimously.*

Motion-Approval of Residential Lease for 7565 Manor Road- The current tenant had a lease with the prior owner of the property. Mr. Holmes stated the lease would be reviewed with the tenant after board approval. Mr. Steinmeier commented that the board chairman should sign the lease on behalf of the township not the parks and recreation director. Mrs. Zimmerman commented the downspouts need to be cleaned. The lease will be revised to add Chairman Klein's name as the township representative.

*Chairman Klein moved, seconded by Mr. Miller to approve the Residential Lease for 7565 Manor Road as amended. Motion passed unanimously.*

Presentation-2018 Budget Second Draft- Mr. Rosario stated that he made the changes suggested at the workshop meeting held on September 11<sup>th</sup>. Mr. Rosario reviewed the following:

- Budget Calendar- November 6<sup>th</sup> the board will authorize the advertisement of the 2018 budget. December 4<sup>th</sup> the board will adopt the budget.
- There is no proposed tax millage rate increase. Mr. Rosario suggested the board consider a small increase.
- The parks & recreation department will be hiring a full time maintenance employee. The salary for this position has been incorporated into the budget.
- Peggy Marks' salary has been moved from administrative to public works.

Mrs. Zimmerman commented that it is a very tight budget. Mr. Steinmeier brought up the possibility of a \$250,000.00 expense for state police coverage. Mr. Rosario explained that if there is a fee for state police coverage it would be funded by the local services tax (LST).

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Steinmeier commented that he wants the board to work with Janet Hardman and the planning commission to draft an ordinance for special events. He handed out a rough draft for their review. Mr. Steinmeier commented that he thinks the township needs to move forward on establishing an ordinance for special events. Mr. Miller stated that he is a member of the planning commission and that they reviewed this issue at their last meeting and made a motion to table the proposed ordinance indefinitely. There was a brief discussion that the board can send the draft ordinance to the planning commission for their review and recommendation.

*Mr. Steinmeier moved, seconded by Mrs. Zimmerman to send the draft of the ordinance for special events to the planning commission for their review and comments. Motion passed unanimously.*

Don Holmes informed the board that the boy scouts would like to start scheduling camp out dates at Fairville Park. He asked if an agreement was necessary. Chairman Klein stated an agreement is not necessary and the troop leader can work directly with Mr. Holmes. Upcoming events are as follows:

- Music in the Park- October 12th, Skyline Commons Park
- Pumpkin Carving-October 17<sup>th</sup>, Skyline Commons Park
- Harvest Festival-November 4<sup>th</sup>, Parks & Recreation Center
- Soup Sale-November 7<sup>th</sup>, Parks & Recreation Center

## **PUBLIC COMMENT**

Richard Enck, 7112 Hillside Road- Mr. Enck commented that the trees the boy scouts planted as part of the riparian buffer project need to be watered. He suggested that would be a good project for the boy scouts. Mr. Enck stated he wants to know how he can find out when perk tests were completed for Houck Manor. There was a brief discussion regarding the testing and if the results are available for residents to review. Chairman Klein stated the information is available in the Act 537 Plan which is a public document.

## **SUPERVISORS COMMENTS**

Mr. Miller invited everyone the Fire Station open house on October 10<sup>th</sup> from 6:00pm to 8:00pm. Members of the fire company will visit students at West Hanover Elementary on October 10<sup>th</sup>.

Mr. Steinmeier had the following comments:

- There is a bus trip to Mohonk Mountain House on October 10<sup>th</sup>
- There is a bill in the state legislature to have the PUC take over all Water & Sewer Authorities in the state. The PUC commented that they would need to hire between 100-200 employees to be able to handle the work.

## **ADJOURNMENT: 8:00 PM**