

**WEST HANOVER TOWNSHIP  
7171 ALLENTOWN BOULEVARD  
HARRISBURG, PA 17112  
Permit for Road Occupancy/Street Opening**

Date of Application: \_\_\_\_\_, 20\_\_\_\_ No. \_\_\_\_\_

A. Name of Permittee: \_\_\_\_\_ Phone # \_\_\_\_\_

Address of Permittee: \_\_\_\_\_

Location of Work: \_\_\_\_\_

Size of Opening in lineal feet \_\_\_\_\_ Proposed depth of excavation: \_\_\_\_\_

**B. Type of Work (Please check all that apply)**

- |   |  |
|---|--|
| <input type="checkbox"/> Driveway (5)                             | <input type="checkbox"/> Crossings (9)                                 |
| <input type="checkbox"/> Surface Opening (6)                      | <input type="checkbox"/> Seismograph (10)                              |
| <input type="checkbox"/> Surface Opening less than 36 sq. ft. (7) | <input type="checkbox"/> Non emergency test holes (11)                 |
| <input type="checkbox"/> Above ground facilities (8)              | <input type="checkbox"/> Other, i.e. bank removal, sidewalk, curb (12) |

C. Description and purpose of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of permittee \_\_\_\_\_

**Data Applicable to this Application**

- **General:** Approximate date when work will be started \_\_\_\_\_. Approximate date when work will be completed \_\_\_\_\_. The road surface is improved to a width of \_\_\_\_\_ feet. Distance from center of line to roadway to gutter or ditch \_\_\_\_\_. Distance from centerline of road to right-of-way \_\_\_\_\_ feet.
- **Poles & Tower:** Number of poles to be erected \_\_\_\_\_. Nearest distance from center of road to structure \_\_\_\_\_ feet. Distance of proposed work along the road \_\_\_\_\_ feet.
- **Pipelines & Conduits:** The improved surface of the road (will) (will not) be opened. Approximate area of openings in improved surface \_\_\_\_\_ sq.yds. Approximate area of openings on unimproved part: \_\_\_\_\_ sq yds. :Length of trench along the road \_\_\_\_\_ feet. Depth of trench below surface \_\_\_\_\_ inches.

**To be Completed by Township**

<b>Application Fee</b>	
<b>Schedule Item #</b>	

Schedule Item #	Unit Fee	Number of Units	SUBTOTALS	TOTAL FEE

Permit is hereby granted to the above applicant

Date approved \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Roadmaster

Expiration date \_\_\_\_\_, 20\_\_\_\_

No work shall be performed (except in emergency) before this application is approved and permit is granted. A copy of the permit shall be available on site when work is in progress. The permittee agrees to fulfill all terms of Chapter 170, West Hanover Township Code of Ordinances, regulating street openings.

Revised September 1992.  
 Destroy previous editions.

## SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS



### PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule Item No.	Unit Fee
1) <b>Application Fee</b>	
a) Utility .....	\$50.00
b) Driveways	
(i) minimum use (e.g., single-family dwellings, apartments with five or fewer units) .....	15.00
(ii) low volume (e.g., office buildings, car washes) .....	30.00
(iii) medium volume (e.g., motels, fast food restaurants, service stations, small shopping plazas) .....	40.00
(iv) high volume (e.g., large shopping centers, multi-building apartment or office complexes) .....	50.00
c) Other (e.g., bank removal, sidewalk and curb) .....	20.00
2) <b>Supplement Fee</b> (each six-month time extension) (each submitted change) .....	10.00
3) <b>Emergency Permit Card</b> (each card) .....	5.00
4) <b>Exemption</b> (see below for list of exemptions)	

*Coring \$20.00*

### GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

5) <b>Driveways</b>	
a) Each minimum use driveway .....	10.00
b) Each low-volume driveway .....	20.00
c) Each medium-volume driveway .....	35.00
d) Each high-volume driveway .....	50.00
6) <b>Surface Openings</b> (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)	
a) Total linear feet of opening each (100 foot increment or fraction thereof):	
(i) Opening in pavement .....	40.00
(ii) Opening in shoulder .....	20.00
(iii) Opening outside pavement and shoulder .....	10.00
b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.	
7) <b>Surface Openings of Less Than 36 Square Feet</b> (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)	
(i) Opening in pavement .....	30.00
(ii) Opening in shoulder .....	15.00
(iii) Opening outside pavement and shoulder .....	10.00
If an opening simultaneously occupies two or more highway areas identified in subparagraphs (i)-(iii), only the higher fee will be charged.	
8) <b>Above-Ground Facilities</b> (e.g., poles, guys and/or anchors if installed independently of poles)	
a) Up to 10 physically connected above-ground facilities (each continuous group) .....	20.00
b) Additional above-ground physically connected facilities (each pole with appurtenances) .....	2.00
9) <b>Crossings</b> (e.g., "overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines) ... <i>BORINGS</i> .....	80.00
10) <b>Seismograph — Vibroseis Method</b> (e.g., prospecting for oil, gas)	
a) First mile .....	50.00
b) Each additional mile or fraction thereof .....	5.00
11) <b>Non-Emergency Test Holes in Pavement or Shoulder</b> (each hole) .....	5.00
12) <b>Other</b> (e.g., bank removal, sidewalk and curb) .....	20.00

### EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations)
- 6) Utility facility owners for:
  - a) The installation of street lights at the request of PennDOT or the political subdivision.
  - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
  - c) The removal of poles and attached appurtenances.
  - d) Facilities moved at the request of PennDOT or the political subdivision.
  - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

### ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.